

ONLINE INFORMATION TECHNOLOGIES LIMITED

REGD. OFF.: 205, HARIBOL ROY MARKET, 2ND FLOOR, A.T.ROAD, GUWAHATI-781001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA-700053

CIN: L74140AS1985PLC002335

Web: onlineinfotech.co.in

E-mail ID: online.information@yahoo.com

Phone No.: +91 9163513015

January 30, 2024

To,
Head- Listing & Compliance
Metropolitan Stock Exchange of India Limited (MSEI),
4th Floor, Vibgyor Towers, Plot No. C 62,
G Block, Opp. Trident Hotel,
Bandra Kurla Complex, Bandra (E),
Mumbai – 400 098.

Sub: Submission of Covering letter of Reconciliation of Share Capital Audit Report as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulation, 2018

Dear Sir,

Please find enclosed herewith covering letter of Reconciliation of Share Capital Audit Report as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulation, 2018 for the Quarter ended on December 31, 2023 for your necessary records and kind perusal.

Request to update your records.

Yours faithfully,

Thanking You,

For ONLINE INFORMATION TECHNOLOGIES LIMITED

SANDIP
KUMAR SINGH

Digitally signed by
SANDIP KUMAR SINGH
Date: 2024.01.30
16:23:29 +05'30'

Sandip Kumar Singh
Director
DIN: 08443518

Encl.: As above



SANJAY KUMAR VYAS

COMPANY SECRETARY IN PRACTICE

Office Address: 20 Pannalal Basak Lane, Howrah 711204

Email:-sanjayvyas1802@gmail.com

Phone No.:- +91 9874730085

RECONCILIATION OF SHARE CAPITAL AUDIT

(Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018)

- 1 For the Quarter Ended : 31st December, 2023
- 2 ISIN : INE831F01019
- 3 Face Value : ₹ 10/-
- 4 Name of Company : Online Information Technologies Limited
205, Haribol Roy Market, 2nd Floor A. T.
- 5 Registered Office Address : Road Near Saraf Building Guwahati
Kamrup 781001
- 6 Correspondence Office Address : 21/7, Sahapur Colony Ground Floor
Kolkata 700053
- 7 Telephone No. & Fax No. : Tel. : +91-9163513467
- 8 Email Address : online.information@yahoo.com
- 9 Name of Stock Exchange where the Company's securities are listed : MSEI Limited
- | 10 Issued Capital | : | <u>No. of Shares</u> | <u>%of Issued Capital</u> |
|---|---|----------------------|---------------------------|
| | | 15928100 | 100.00% |
| 11 Listed Capital (Exchange wise) | : | <u>No. of Shares</u> | <u>%of Issued Capital</u> |
| MSEI Limited | | 15928100 | 100.00% |
| 12 Held in dematerialized form in NSDL | : | 8266830 | 51.90% |
| 13 Held in dematerialized form in CDSL | : | NIL | 00.00% |
| 14 Physical | : | 7661270 | 48.10% |
| 15 Total No. of Shares (12+13+14) | : | 15928100 | 100.00% |
| 16. Reason for difference if any, between (10&11), (10&15), (11&15) | : | | Not Any |
17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:-
- | Particulars* | No. of Shares | Applied/Not Applied for Listing | Listed on Stock Exchange (Specify Names) | Whether intimated to NSDL/ CDSL | In-Principal approval pending from SE (Specify Name) |
|--------------|---------------|---------------------------------|--|---------------------------------|--|
| N.A. | N.A. | N.A. | N.A. | N.A. | N.A. |
18. Register of Members is updated (Yes/No)
If not, updated up to which date : Yes
19. Reference of Previous quarter with regards to excess dematerialized shares if any : N.A.
20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter, If not, reason why? : N.A.



SANJAY KUMAR VYAS

COMPANY SECRETARY IN PRACTICE

Office Address: 20 Pannalal Basak Lane, Howrah 711204

Email:-sanjayvyas1802@gmail.com

Phone No.:- +91 9874730085

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 15 days, with the reason for delay:

Total No. of Demat Requests	No. of Requests	No. of Shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	Nil
Pending for more than 21 days	Nil	Nil	Nil

22. Name, Telephone & Fax No. of the Compliance Officer of the Company:

Smt. Sunanda Bothra, (CS & Compliance Officer)

Membership No. : ACS 45605

23. Name, Address, Telephone & Fax No., Registration of Auditor:

Sanjay Kumar Vyas

Company Secretaries

20, Pannalal Basak Lane, Howrah – 711 204

Mobile: +91 98747 30085, Email: sanjayvyas1802@gmail.com

24. Appointment of Common Agency for share Registry Work:

ABS CONSULTANT PVT.LTD.

“STEPHEN HOUSE”, ROOM No.99, 6TH FLOOR,

4, B.B.D.BAG (EAST), KOLKATA – 700001.

25. Any other detail that the auditor may like to provide: **N.A.**

Sanjay
Kumar Vyas

Digitally signed by
Sanjay Kumar Vyas
Date: 2024.01.30
15:48:08 +05'30'

SANJAY KUMAR VYAS

Practicing Company Secretary

ACS No. 55689, C.P. No. 21598

PRC No: 1856/2022

Place: Kolkata

Date: January 30, 2024

UDIN: A055689E003333381