

ONLINE INFORMATION TECHNOLOGIES LIMITED

REGD. OFF.: 205, HARIBOL ROY MARKET, 2ND FLOOR, A.T.ROAD, GUWAHATI-781001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA-700053

CIN: L74140AS1985PLC002335

Web: onlineinfotech.co.in

E-mail ID: online.information@yahoo.com

Phone No.: +91 9163513015

January 24, 2023

To,
Head- Listing & Compliance
Metropolitan Stock Exchange of India Limited (MSEI),
4th Floor, Vibgyor Towers, Plot No. C 62,
G Block, Opp. Trident Hotel,
Bandra Kurla Complex, Bandra (E),
Mumbai – 400 098.

Sub: Submission of Covering letter of Reconciliation of Share Capital Audit Report as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulation, 2018

Dear Sir,

Please find enclosed herewith covering letter of Reconciliation of Share Capital Audit Report as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulation, 2018 for the Quarter ended on December 31, 2022 for your necessary records and kind perusal.

Request to update your records.

Thanking You.

Yours faithfully,

For Online Information Technologies Limited

Swapan Sarkar
Director
DIN: 05149442

Encl: As above

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

1. For Quarter Ended	31 st December, 2022					
2. ISIN No.	INE831F01019					
3. Face Value	Rs. 10/-					
4. Name of the Company	Online Information Technologies Limited CIN : L74140AS1985PLC002335					
5. Registered Office	205, Haribol Roy Market 2nd Floor, A.T.Road Near Saraf Building Guwahati - 781001					
6. Correspondence Address	21/7, Sahapur Colony, Ground Floor, Kolkata - 700053					
7. Telephone and Fax No.	+91-9163513467					
8. Email Address	online.information@yahoo.com					
9. Name of the Stock Exchange where the Company's securities are listed	MSEI Limited					
10. Issued Capital	Number of shares					% of total issued capital
	1,59,28,100					100.00
11. Listed Capital (Exchange-wise) (as per company records)	1,59,28,100					100.00
12. Held in dematerialized form CDSL	0					0.00
13. Held in dematerialized form NSDL	141150					0.89
14. Physical	1,57,86,950					99.11
15. Total (12+13+14)	1,59,28,100					100.00
16. Reason for Difference if any, between(10 & 11), (10 & 15), (11& 15) :	None					
17. Certifying the details of changes in share capital during the quarter under consideration as per table below :						
Particulars***	No of shares	Applied/ Not applied for Listing	Listed on Stock Exchanges (Specify Names)	Whether Intimated to CDSL	Whether Intimated to NSDL	In-Principal Approval Pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, By-back, Capital Reduction Forfeiture, Any Other (to Specify)						
18. Register of Member is updated (Yes/No.) If not, updated upto which date.	Yes					
19. Reference of previous quarter with regards to excess dematerialized Share if any	NIL					
20. Has the company resolved the matter mention in Point No. 19. Above in the Current Quarter ? If not, reason why?	N.A.					

21. Mention the total no of requests, if any confirmed after 21days and the total no of request pending beyond 21days with the reason foe delay		NIL	
Total no. of Demat Request	No. of Request	No. of Shares	Reason for Delay
Confirm after 21 Days	NIL	NIL	NIL
Pending for more than 21 Days	NIL	NIL	NIL
22. Name, Telephone No. & Fax No. of Compliance Officer of the Company		Smt. Sunanda Bothra Membership No.: 45605	
23. Name, Address, Telephone No. & Fax No., Regn. No. of the Certifying CS		Neha Poddar 129, Bangur Avenue Kolkata – 700 055 Contact No:- 9903048692 C. P. No. 12190 Email id – csneha.poddar2710@gmail.com	
24. Appointment of common agency for share registry work, if yes (Name and Address)		M/s ABS Consultants Private Limited “Stephen House”, 6 th Floor, Room No. 99 4, B. B. D Bagh (East) Kolkata 700001 Email Id ; absconsultant@vsnl.net	
25. Any other that the auditors may like to provide (e.g. BIFR Company, delisting from Stock Exchange, Company Change its Name, etc.)		N.A.	

NEHA PODDAR
Practicing Company Secretary

Place: Kolkata
Dated: 22/01/2023

Signature: -
Mem No: A33026
Cp No : 12190
UDIN NO: A033026D003030658
Peer Review No: 2389/2022